Notice to Contributors

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Preparation of Manuscripts

1. Double-space all copy—including notes and extracts. Section headings should be brief subtitles in bold. Quoted matter of more than 50 words should be set off from the text without quotation marks as indented extracts.
3. Electronic files via CD or email are required for all accepted articles. Text should be in Word; any illustrations must be jpeg or tiff format.
4. Illustrations may be included only at the discretion of the editors. If illustrations or any other copyrighted materials are reproduced in an article, the author will bear all responsibility for (a) preparing the illustrations according to the publisher’s specifications, (b) obtaining in writing the necessary permissions for reproduction from the copyright holder prior to publication, and (c) covering all costs and fees associated with these requirements.

Format of Notes

1. Try to keep notes as brief as possible, retaining only those that are absolutely necessary for documentation. Discursive notes are best converted to brief parenthetical comments in the text.
2. Note numbers in the text should be one continuous series of numerals in superscript with no preceding spaces.
3. Each title should be cited in the language of the edition that you used for research. Citations of works in Hebrew should be transliterated according to Encyclopaedia Judaica usage.
4. Note form follows the Chicago Manual of Style. Publishers’ names are not required. Second and later references to a previously cited work should be referred to by the author’s last name and a short title (containing the key words from the main title). Use ibid. only when referring to a single work in the note directly above; do not use op cit. For articles, cite inclusive page numbers, as well as the specific page from which a direct quotation has been taken. Examples:

2. Ibid., 28.